

Total number of printed pages : 4

NB-T/BK/1

2024

## BOOK-KEEPING & ACCOUNTANCY

Total marks : 70

Time : 3 hours.

### General instructions:

- i) Approximately 15 minutes is allotted to read the question paper and revise the answers.
- ii) The question paper consists of 28 questions. All questions are compulsory.
- iii) Internal choice has been provided in some questions.
- iv) Marks allocated to every question are indicated against it.
- v) Write the correct question number in your answer sheet to indicate the option being attempted.

**N.B:** Check that all pages of the question paper is complete as indicated on the top left side.

### Choose the correct answer from the given alternatives:

1. The traditional name for income statement is 1  
(a) trial balance (b) trading account  
(c) trading and profit & loss account (d) final accounts
2. Net profit is ascertained from 1  
(a) balance sheet (b) profit & loss account  
(c) trading account (d) none of these
3. The bank A/c which does not carry any interest is 1  
(a) current A/c (b) savings bank A/c  
(c) fixed deposit A/c (d) recurring A/c
4. A bank reconciliation statement can be prepared with the balance of 1  
(a) cash book (b) pass book  
(c) cheque book (d) both cash book and pass book
5. Interest paid or allowed by the bank but not yet recorded in the cash book will 1  
(a) increase amount in the pass book (b) increase amount in the cash book  
(c) decrease amount in the pass book (d) none of these
6. A bill dated 1<sup>st</sup> January, 2023 is payable three months after date. The maturity date of the bill will be 1  
(a) 2<sup>nd</sup> April, 2023 (b) 4<sup>th</sup> April, 2023  
(c) 3<sup>rd</sup> April, 2023 (d) 1<sup>st</sup> April, 2023
7. The person to whom the amount of a bill is payable is called as 1  
(a) drawer (b) drawee  
(c) maker (d) payee

8. Errors committed due to incomplete knowledge of accounting is **1**  
(a) clerical error (b) compensating error  
(c) errors of principle (d) errors of omission
9. Depreciation is a/an **1**  
(a) loss (b) asset  
(c) income (d) valuation
10. The method under which the value of assets cannot be written down to zero level is **1**  
(a) fixed installment method (b) straight line method  
(c) depreciation on original cost (d) reducing installment method

**Answer the questions in about 20-30 words:**

11. What is a trading account? **2**
12. What is a credit card? **2**
13. Write two special features of fixed deposit account. **2**
14. Briefly explain a sliding figure error. **2**
15. What is suspense account? **2**
16. Define depreciation according to Spicer and Peglar. **2**

**Answer the questions in about 30-50 words:**

17. Explain any three objectives of profit and loss account. **3**
18. Mention and explain any three points to be considered while preparing final accounts. **3**
19. Explain the cases under which the bank balance will be treated as plus balance. **3**
20. Write short notes on: **1 ½ x 2 = 3**  
a) days of grace b) discounting of the bill
21. State any three special features of depreciation. **3**
22. The original cost of furniture was ` 9,000 and the amount of depreciation under diminishing balance method was calculated to be ` 900 during the first year. Find the rate of depreciation. Also calculate the value of depreciation for the 2<sup>nd</sup> year. **3**

**Answer the questions in about 70-100 words:**

23. a. Explain any five difference between profit and loss A/c and balance sheet.

**Or**

b. Prepare trading, profit and loss account and balance sheet from the following trial balance of Wekong Timber Ltd. as on 31<sup>st</sup> March, 2022.

**5**

Particulars	Debit Balances `	Credit Balances `
Purchases and Sales	15,750	21,000
Stock	13,000	
Carriage on sales	650	
Freight inward	500	
Salaries and wages	980	
Cash	6,600	
Capital		20,000
Bills receivable/Bills payable	4,220	2,700
Drawings	2,000	
	43,700	43,700

Closing stock was estimated at ` 12,000.

24. a. Explain any three advantages and two disadvantages of opening a current A/c.

**Or**

b. Mention and explain any five different types of bank.

**5**

25. a. Explain the needs and importance of bank reconciliation statement.

**Or**

b. Prepare a bank reconciliation statement as on 31<sup>st</sup> March, 2022.

i) The bank column of its cash book showed a debit balance of ` 1,60,000

ii) Cheques deposited but not credited to bank ` 50,000

iii) Cheque issued but not presented for payment ` 42,350

iv) Cheque received by the bank directly from the trade debtors ` 73,000

v) Insurance premium paid by the bank as per standing instruction but not yet recorded in the cash book ` 10,000.

**5**

26. a. Write and explain any five features of bills of exchange.

**Or**

b. On January 1, 2020, Virat sold goods to Rahul for ` 4,000. On the same date, Virat drew a bill on Rahul for ` 4,000 due after three months. Rahul accepted the bill and returned it to Virat who retained the bill up to the due date. Rahul met the bill on the due date.

**5**

Pass journal entries in the books of both the parties.

27. a. Explain any five effects of errors and their rectification on profit and loss A/c and balance sheet.

**Or**

**5**

b. An accountant found the following errors of the previous year after preparing the financial accounts during the current year.

- i) Purchases from Kenny was not awarded in the books ` 200
- ii) Sales to Kavi amounting to ` 3,000 was wrongly passed through the sales book with ` 300
- iii) Wages paid to David was debited to David with ` 1,000
- iv) Repairs to machinery amounting to ` 1,800 was omitted.

Pass necessary journal entries to rectify these errors.

28. a. Mention and explain any five factors affecting the amount of depreciation.

**Or**

**5**

b. Dayal and Son's purchased a machinery for ` 14,00,000 on 1<sup>st</sup> October 2020 and spent 1,00,000 on installation. Depreciation was to be provided @10% by written down value method.

Prepare machinery account for 3 years assuming the books are closed on March 31<sup>st</sup> every year.

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