

Total No. of Printed Pages—4

20/VC/(IT/ITeS)

2 0 2 0

IT/ITeS

(Vocational Course)

Full Marks : 30

Time : 1 hour

The figures in the margin indicate full marks for the questions

SECTION—A

(Functional English Intermediate)

(Multiple Choice Questions)

Choose the correct option :

1. Except Ruhi and _____, everyone else arrived late at the movies. 1
 - (a) I
 - (b) me
 - (c) us
 - (d) they

2. It contained a diamond pendant, _____ gold bangles, a diamond ring, etc. 1
 - (a) a few
 - (b) enough
 - (c) a little
 - (d) more

(2)

3. You did me a _____ favour. 1
- (a) great
- (b) large
- (c) less
- (d) little
-
4. Come to the shop _____ 5 p.m. 1
- (a) at
- (b) in
- (c) on
- (d) None of the above

(Short Answer-type Questions)

5. What is Resume? 2
-
6. What is job acceptance letter? Mention at least three points which are needed to include in the job acceptance letter. 2
-
7. What is the purpose of recounting an experience? 2

(3)

SECTION—B

(**Information Technology**)

(Multiple Choice Questions)

Choose the correct option :

8. ____ is an accessibility function which is designed for people who have vision impairment or cognitive disabilities. 1
- (a) StickyKeys
(b) FilterKeys
(c) High contrast
(d) ToggleKeys
9. The computer(s) which provide(s) services is called 1
- (a) servers
(b) clients
(c) network
(d) None of the above
10. IRCTC stands for 1
- (a) Indian Railway Catering and Tourism Corporation
(b) India Railway Catering and Tourist Corporation
(c) Indian Railway Catering and Tourism Cooperation
(d) None of the above
11. Which is not the online threat from the following? 1
- (a) Phishing
(b) E-mail spoofing
(c) Chat spoofing
(d) Firewall

(4)

(Very Short Answer-type Questions)

- 12.** What is peer-to-peer (P2P) network? 1
- 13.** Give the full form of DSL. 1
- 14.** What is an online shopping? 1
- 15.** What is sound sentry? 1

(Long Answer-type Questions)

Answer *any* **three** questions

- 16.** What is computer network? Explain some of the advantages associated with networking. 4
- 17.** What is an instant messaging software? Mention the two kinds of instant messaging software. 4
- 18.** What is Internet security? Mention the best practices for Internet security. 4
- 19.** Why keeping strong password is important? Explain the general guideline for managing strong password. 4
- 20.** What is the purpose of section breaks in Word Processor? 4
- 21.** Why is reviewing content important in PowerPoint presentation? Mention the steps that we need to follow in order to make the presentation effective. 4

★ ★ ★