



राष्ट्रीय प्रौद्योगिकी संस्थान जमशेदपुर
NATIONAL INSTITUTE OF TECHNOLOGY JAMSHEDPUR
(An Institute of National Importance under Ministry of Education, Government of India)

Advertisement No. NITJSR/ESS/CD/2020-21/1659

Date: 15/02/2021

INFORMATION BROCHURE FOR RECRUITMENT OF NON-TEACHING POSITIONS

ONLINE APPLICATION IS INVITED FOR THE POST OF SUPRINTENDENT ENGINEER, DEPUTY LIBRARIAN, MEDICAL OFFICER, PRINCIPAL SCIENTIFIC/TECHNICAL OFFICER, SUPERINTENDENT, JUNIOR ASSSITANT, TECHNICAL ASSISTANT/JUNIOR ENGINEER/SAS ASSISTANT, TECHNICIAN AND SENIOR TECHNICIAN AS PER RECRUITMENT RULE NOTIFIED BY MHRD VIDE NO. F.35-5/2018/TS. III DATED 04.04.2019.

ABOUT THE INSTITUTE

National Institute of Technology Jamshedpur is an Institution of National Importance, by an Act of Parliament (Act 29 of 2007) namely, the National Institutes of Technology Act, 2007, which received the assent of the President of India on the 5th June, 2007. This was formerly known as Regional Institute of Technology (RIT) Jamshedpur and was established on 15th August 1960 with the aim of nurturing young engineers for economic growth of the Nation. NIT Jamshedpur is situated in the western part of the city Jamshedpur. The flowing river Kharkai and picturesque backdrop of low hills on one side, and large tracts of forest on the other side, make the 341.30 acres of rolling campus an ideal place for higher learning and research. NIT Jamshedpur has well qualified faculty and dedicated supporting staff.

- 1. PRESCRIBED MINIMUM QUALIFICATION AND EXPERIENCE FOR EACH POSTS ARE AS PER RECRUITMENT RULES NOTIFIED BY MHRD, GOI, NEW DELHI VIDE NO. F.35-5/2018/TS. III DATED 04.04.2019 (ANNEXURE – I).**

2. NAME AND NUMBER OF POSTS FOR EACH CATEGORY

Sl. No.	Name of Post	# No. of Post	Category	Pay Matrix & Basic Pay	Application Fee for UR/OBC/EWS
Group – A					
1.	PRINCIPAL SCIENTIFIC / TECHNICAL OFFICER	01	01 (UR)	14 (1), Rs. 1,44,200/-	Rs. 2000/-
2.	SUPDT. ENGINEER	01	01 (UR)	13 (1), Rs. 1,18,500/-	Rs. 2000/-
3.	DY. LIBRARIAN	01	01 (UR)	12 (1), Rs. 78,800/-	Rs. 2000/-
4.	MEDICAL OFFICER	01	01 (UR)	10 (1), Rs. 56,100/- plus NPA	Rs. 2000/-
Group – B					
5.	SUPERINTENDENT	05	04 (UR) 01 (OBC)	6 (1), Rs. 35,400/-	Rs. 1000/-
6.	TECHNICAL ASSISTANT in Civil Metallurgy Electrical Electronics Computer Sc. & Engg. Computer Applications Mechanical Production Physics Chemistry Mathematics JUNIOR ENGINEER- (Civil, Electrical) SAS ASSISTANT	22	11 (UR) 05 (OBC) 02 (EWS) 03 (SC) 01 (ST)	6 (1), Rs. 35,400/-	Rs. 1000/-

Group – C					
7.	SENIOR TECHNICIAN in Civil Metallurgy Electrical Electronics Computer Sc. & Engg. Computer Applications Mechanical Production Physics Chemistry Mathematics	11	07 (UR) 02 (OBC) 01 (EWS) 01 (SC)	4 (1), Rs. 25,500/-	Rs. 500/-
8.	TECHNICIAN in Civil Metallurgy Electrical Electronics Computer Sc. & Engg. Computer Applications Mechanical Production Physics Chemistry Mathematics	21+1*	11 (UR) 05 (OBC) 02 (EWS) 03 (SC) 01 (ST)	3 (1), Rs. 21,700/-	Rs. 500/-
9.	JUNIOR ASSSITANT	08+1*	06 (UR) 02 (OBC) 01 (EWS)	3 (1), Rs. 21,700/-	Rs. 500/-

Note:-

- * **Those applicant who have applied earlier against advertisement no. NITJSR/ESS/CD/2019-20/693 Dated 30.08.2019 need not apply again. Their candidature will be considered and they can update their application form online and resend hard copy of application form along with required documents.**
- * **Two posts are reserved for appointment on compassionate ground. Appointment on compassionate ground will be done as per Govt. of India / Institute rules. Application for appointment on compassionate ground should be obtained from Establishment Section of the institute.**
- # **The Institute reserves the right not to fill up any of the vacancies advertised or cancel the advertisement.**

3. FACILITIES EXTENDED TO THE EMPLOYEES OF NIT JAMSHEDPUR

Facilities are extended to employees of NIT Jamshedpur as per NIT Act and Statutes as well as decisions of the BOG of the Institute/relevant orders from Department of Education, New Delhi.

4. Application Fee:

- a. Non-Refundable application fee of ₹2000 (Rupees Two Thousand only) for UR/OBC/EWS of Group – A applicants
- b. Non-Refundable application fee of ₹1000 (Rupees One Thousand only) for UR/OBC/EWS of Group – B applicants.
- c. Non-Refundable application fee of ₹500 (Rupees Five hundred only) for UR/OBC/EWS of Group – C applicants.
- d. No application fee is required from SC/ST/PWD categories and compassionate ground/employees of NIT Jamshedpur.

5. **The Application Fee should be remitted through SBI Collect only. No other mode of fee payment will be accepted. Candidates must pay the application fee through SBI Collect at least THREE (3) hours prior to closing time so that verification of payment is done in time and candidate is able to fill the online application form and up-load same well before schedule closing time.**

6. Process for making payment:

- I. Log into SBI Collect Portal- <https://www.onlinesbi.com/sbicollect/collecthome.htm>
- II. Check-I have read and accepted the terms and conditions stated above and click “Proceed”
- III. In “State of Corporate / Institution” select **Jharkhand**
- IV. In “Type of Corporate / Institution” select **Educational Institutions** and click “Go”
- V. In “Educational Institutions Name” select **NIT Jamshedpur**
- VI. In “Select Payment Category” select **APPLICATION FEE-RECRUITMENT OF NON-TEACHING POSTS**, and fill in the details and make the payment from the any of modes provided in payment system.

7. **GENERAL INSTRUCTIONS AND INFORMATION**

- (1) Last date for filling the online application is 19th March 2021.
- (2) The printed copy of online application form and self-attested copies of relevant testimonials, certificates, enclosures and fee etc. is required to be sent by speed/registered post only to the Registrar, National Institute of Technology Jamshedpur, Jamshedpur-831014, Jharkhand, India, so that it must reach by 26th March 2021, failing which, their candidature will not be considered. Application through courier services will not be accepted. Candidates are also required to upload softcopies of relevant testimonials, certificates etc. on Online Application Portal.
- (3) The envelope containing the application must be superscribed as “APPLICATION FOR THE POST OF _____ and the Application number _____.”
- (4) The Institute shall not be responsible under any circumstances for any sort of postal delay.
- (5) Institute may extend the last date; therefore, candidates are advised to visit the Institute website regularly.
- (6) The minimum qualification with regard to academic qualification and experience for all positions advertised herewith shall be as given for each post. However, institute may decide the minimum academic qualification and experience to short-list the number of

candidates to be called for selection procedure.

- (7) Candidates, who wish to apply for more than one post, should apply separately for each post in the prescribed manner and **separate application with fee must be deposited for each post.**
- (8) Applications, which are not in prescribed form / without relevant supporting enclosures and fee, shall be summarily rejected. No correspondence shall be entertained in this regard.
- (9) Candidates shall indicate two references of eminent persons in the field / profession, who may be contacted by the Institute for their recommendations.
- (10) The Institute has the right to set higher norms than minimum while short-listing, taking into account the specific requirements of the institute and shall be binding on all the applicants. The decision of the Institute related to all matters pertaining to the recruitment shall be final and binding on the applicants.
- (11) The date for determining eligibility of candidates in every respect i.e. qualifications, experience and age limit etc. shall be considered as on the closing date, i.e. the last date of the submission of online application form i.e 19th March 2021 (5:00 P.M).
- (12) Age relaxation will be given to SC/ST/OBC/PWD/Ex-army persons as per Govt. of India norms.
- (13) Age relaxation will be given to temporary/contract/adhoc/outsource persons working in the institute as per Department of Education/BOG directions.
- (14) No TA/DA will be paid for attending test / interview.
- (15) Persons serving in Govt. / Semi Govt. / PSUs / Universities / Educational Institutions must bring "NO OBJECTION CERTIFICATE" from the Competent Authority of the organization serving, at the time of /written test/interview, otherwise, they may not be allowed for written test/interview.
- (16) Any vigilance/criminal/disciplinary cases should not be pending against the candidates working in any Government organization/Autonomous body/Semi Govt./PSUs/Universities/Educational Institutions. Such cases will not be considered.
- (17) The original degrees/certificates/proof of date of birth and other testimonials towards fulfillment of specified eligibility conditions shall be required to be produced by the candidate, at the time of their test / interview.
- (18) The applicants are advised / required to visit the Institute website www.nitjsr.ac.in regularly. The list of candidates short listed for participation in the selection process such as written test/interview etc. will be displayed on the Institute website only. No separate communication/intimation in this regard shall be made by the Institute.
- (19) Application form (containing fee payment details) & e-receipt should be printed by the candidate and kept for reference with him/her.
- (20) Candidates should ensure that their Name, Father's Name, Date of Birth should exactly match as recorded in Matriculation or equivalent certificate. In case any candidate has formally changed the name, then gazette notification or any other legal document, as applicable should be submitted at the time of Document Verification.
- (21) Candidates are advised to indicate their active mobile number and valid e-mail ID in the ONLINE application and keep them active during the entire recruitment process as important messages will be sent by email and on mobile which will be deemed to have been read by the candidates. Candidates are required to carefully fill/provide all the detailed information regarding personal details/Bio-Data, fee etc. through ONLINE application. The candidate is responsible to prove that all the information provided/submitted by him/her in the application is true.
- (22) Please further ensure that candidates fulfill all the eligibility criteria (like age, qualification, experience, category certificate, etc.) as stipulated in our advertisement. If candidate fails to meet any of the eligibility criteria as stated in the advertisement for the post, the candidature will be cancelled. The decision of the Competent Authority in this regard would be final. Only shortlisted candidates will be called/intimated for the selection process. The applicants shall ensure that a valid e-mail ID is provided in the application form for correspondence by the Institute.

- (23) The cut-off date for determining the eligibility conditions will be the last date of submission of application through Online.
- (24) All recruitment and pay-fixation shall be done by the Board of Governors (BOG) of the Institute only on the recommendations of duly constituted Selection Committees. The Decision of the Appointing Authority shall be final. There shall be no scope of fixing of altering pay (Pay Matrix & Basic Pay) outside the Selection Committee.
- (25) Higher starting Pay Matrix & Basic Pay may be offered to deserving candidates on recommendation of the Selection Committee upon approval of the Board of Governors as applicable.
- (26) No interim queries regarding Selection Process will be entertained at any stage.
- (27) In order to avoid last minute rush, the applicants are advised to apply early. In case of any technical error, the applicants can mail their problem at the email recruitment@nitjsr.ac.in. The Institute shall not be responsible for any postal delay.
- (28) In case of any inadvertent error in the process of selection, which may be detected, at any stage, even after the issuance of offer letter, the Institute reserves the right to modify / withdraw / cancel any communication made to the applicants.
- (29) In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
- (30) Candidates must be in sound health. They must, if selected, be prepared to undergo such medical examination and satisfy such medical authority as the Institute may require.
- (31) The appointment of candidates on regular basis shall be governed by New Pension Scheme (NPS) {applicable on organizations established on or after 01.01.2004}.
- (32) Application forms, downloaded and submitted offline, would not be accepted. The applicant will be solely responsible for authenticity of the submitted information.
- (33) Institute reserves the right to extend the closing date for receipt of applications. Institute also reserved the right to postpone/cancel this recruitment process at any time.
- (34) Request for conduct of personal interview through video conferencing / Whatsapp or any electronics mode will not be considered.
- (35) Legal disputes, if any, with NIT Jamshedpur will be restricted within the jurisdiction of Hon'ble High Court of Jharkhand, Ranchi only.
- (36) Canvassing in any form OR on behalf of a candidate will be disqualified.

DOCUMENTS / CERTIFICATES:

Self-attested copies of the following Documents/Certificates are required to be attached along with Application form.

- (a) Matriculation / 10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation / 10th Standard or equivalent issued by Central / State Board indicating date of Birth will be considered in support of their claim of age. Where date of birth is not available in certificate / mark sheets, issued by concerned Educational Boards, School leaving certificate indicating date of birth will be considered.
- (b) Degree/Diploma certificate along with mark sheets pertaining to all the academic years as proof of educational qualification claimed. In the absence of a particular Degree certificate, mark sheets of the Degree program will be accepted.
- (c) NOC and Experience Certificate(s) from the Head(s) of Organization(s) / Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and consolidated pay. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s).
- (d) Certificate by candidate seeking reservation as SC/ST/OBC/EWS shall be in the prescribed Performa only from the competent authority indicating clearly the candidate's claim for reservation under specific category, the Act/Order, under which, the Category is recognized as SC/ST/OBC/PWD/EWS and the village/town the candidate is ordinarily a resident of.
- (e) **The certificate for claiming reservation in OBC/EWS category must be issued on or after 01.04.2020 in the prescribed format as per Annexure – II & III, as applicable.**
- (f) Physically Handicapped certificate in prescribed Performa only issued by the competent authority to the Person with Disability (PWD) for being eligible for appointment to the post on the basis of prescribed standards of Medical Standard (i.e. must be more than 40% disability).
- (g) The period of experience rendered by a candidate on part time basis and daily wages will not be counted while calculating the valid experience for short listing the candidates for interview.

Registrar