

Engineering Projects (India) Ltd.
(A Govt. of India Enterprise)
ADVT. NO. HRM/REC/001-02/2020

EPIL, a 'Mini Ratna' Central Public Sector Enterprise under the aegis of Department of Heavy Industries, Ministry of Heavy Industries & Public Enterprises, Govt. of India with turnover of more than ₹ 1600 Crores, engaged in execution of wide range of multi facet projects on turnkey basis in Power, Steel, Industrial, Civil & Infrastructure Sectors, requires Legal professionals on contract basis having qualification and experience as detailed below.

Sl. No.	Post	Monthly Remuneration	Requisite Qualification	Minimum Post-Qualification Working Experience	Upper Age limit as on (Last date of Submission of application)
1.	Manager Gr-II (Legal) At E-2 Level UR-03 OBC-01 ★	Rs. 50,000/- (Consolidated)	LLB with (min 55% marks)	Minimum 4 years of post-qualification executive experience with minimum 2 years in next below grade in an organization of repute. In case of Private organization minimum CTC should be Rs. 40,000/- per month for last two years / In case of practicing Advocate applicant must be the member of All India Bar Council (AIBC) having minimum 4 years' experience as practicing Advocate.	33 Years

The above qualification must be recognized by All India Council for Technical Education, University Grant Commission and/or any other Statutory Authority/Board.

★ One post each is earmarked for each Regional Office located at Chennai, Mumbai, Kolkata and Guwahati

Required Experience

The applicant must have experience in representing matters in Labour Court/Civil Court/District & Sessions court and any High Court within the Union of India. Must have experience of handling or representing client in Arbitration matters. For practicing Advocates 4 years' experience is required as an Advocate in High Court or lower courts. The applicant must have sound knowledge of Civil and Criminal Laws more specifically Arbitration Law, Commercial Laws, Contract Laws, Insolvency Law, Limitation Law and Labour Law etc. Must be well equipped with knowledge about all kind of Civil and Criminal litigation practice and procedure in various courts and tribunal. Further must have hands on experience of drafting of claims/counter claims while dealing with Arbitration of Contractual Disputes. Exposure to international Arbitration shall be an added advantage. The relevant experience in a construction and/or infrastructure sector/industry/company shall be preferred.

Role & Responsibilities

The Applicant shall be responsible for all the job pertaining to Litigation, Arbitration, Drafting & vetting of legal documents and other miscellaneous legal works assigned to him/her as per the requirement of Regional Office/Sites.

Pay: In addition to monthly consolidated remuneration, TA/DA & Medical Facilities are also admissible as per Rules of the Company. Provident Fund benefits will also be provided as per the provision of Provident Fund Act applicable to the applicants.

Age Relaxation: Age Relaxation will be given to SC/ST/OBC/PWD/Ex-Serviceman applicants as per Government guidelines. Upper age relaxation is 5 years for SC/ST applicants, 3 years for OBC applicants and 10 years for PWD Applicants. Age relaxation will also be considered in case of deserving experienced candidates. However no applicant of age 58 years or above will be eligible for selection for any post. Persons with disability (PWD) are encouraged to apply.

Procedure for shortlisting of Applicants: The applications will be shortlisted for interview based on the following criteria:

- a) The applicants must fulfill the requisite experience at the required level.
- b) The applications will be shortlisted regional office wise based on no. of applications received against the post for the particular regional office.
- c) The applications will be shortlisted based on the percentage of marks secured in requisite qualification in 1: 5 ratio.
- d) On shortlisting, the list of shortlisted candidates will be hoisted on EPI's website for information of all concerned and the shortlisted candidates will be intimated at least 20 days in advance for interview through email.
- e) If required, management may conduct Written test for screening of applicants depending upon the number of applications received against the post. The applicants will be called for interview based on the performance in Written test and keeping in view 1:5 ratio for the post

Place of Interview:

Interview will be conducted at the respective Regional Office for which the applicant has applied for the post.

How to apply:

- The interested applicants are advised to apply for the post mentioning the Regional Office for which they are interested for. **Our Regional Offices are at Mumbai, Kolkata, Chennai and Guwahati**, applicants has to mention one Regional Office out of four Regional Offices, for which they are interested in the application form. The applications without mentioning interested Regional Office shall not be entertained and will summarily be rejected.

- Eligible and interested applicants are required to apply only Online through EPI's Website (Recruitment section) www.engineeringprojects.com. **No other means/mode of application will be accepted.** The Registration is open from **1200 hours on 11.02.2020 till 1700 hour on 05.03.2020**
- **Before registering the applications at EPI's website, the applicants should possess the following:**
 - Valid E-mail ID, which should remain valid & active till the completion of selection process;
 - Scanned copy of latest passport size colour photograph and signature in JPEG format only, having size of 40 KB & 30 KB respectively, for uploading in the application form;
 - Separate write ups (maximum 250 words) on (i) the Position currently held; and (ii) Pen picture of professional experience, achievements and significant contribution in the professional field;
 - Personal details like date of birth, contact details, address details, category etc;
 - Details of qualification like year of passing, percentage of marks (in case of applicants having CGPA Scores, equivalent percentage is to be indicated in the application form as per norms adopted by the University / Institute. Applicants will be required to submit a certificate to this effect from the University/ Institute at the time of interview) etc;
 - Professional details like Company name, period of working, posts held, area of working, pay-scale, salary details etc. **(Applicants will be required to produce original certificates to this effect at the time of interview for verification).**
 - The applicants are required to print the application confirmation page for future reference.

General Conditions

- Mere submission of application will not entail right to be definitely called for interview/considered further for selection process;
- **Incomplete applications or applications with partial information or non-submission of documents shall be rejected.**
- EPI reserves the right to cancel / restrict / enlarge / modify the requirements advertised, if need so arises, without issuing any further notice or assigning any reason thereof. The number of vacancies can be modified as per discretion of the Management;

- All qualifications should be from Indian Universities or Institutes recognized by UGC/AICTE/ appropriate Statutory Authorities;
- Only shortlisted applicants will be called for Interview; the venue, place and date of Interview shall be intimated to shortlisted candidates via E-mail on the E-mail ID provided by the applicants in the application form.
- Applicants belonging to SC/ST/OBC/PWD categories will be required to submit copies of Caste Certificates/Disability Certificate issued by the Competent Authority in the prescribed format at the time of Interview. In case of OBC the certificate should not be older than six months from the date of issue of the certificate at the time of filling the application form.
- Applicants having work experience in Private Sector Organizations will be required to submit experience certificate on the letter head of the Company having details of the Company;
- Applicants should clearly mention all the details sought in the Application form. In case of ambiguity / discrepancy in the information provided, application forms will be summarily rejected.
- If the information furnished by the applicants in any part is found to be false or incomplete or is not found to be in conformity with eligibility criteria mentioned in the advertisement, the candidature / appointment will be considered as revoked / terminated at any stage of recruitment process or even after joining, without any reference given to the applicant;
- **All correspondence to the applicants will be made via E-mail on the E-mail ID provided by the applicants in the application form. No other mode of communication will be adopted;**
- Canvassing in any form will disqualify the candidature;
- In case any ambiguity/dispute arises on account of interpretation in versions other than English, the English version will prevail.

Selection & Placement: Selected candidates will be posted against the location as mentioned in the Application Form.

All eligible applicants are requested to go through the detailed advertisement carefully to clear all doubts/queries before applying. Queries, if any are to be sent on the e-mail id epico@engineeringprojects.com / Contact Recruitment Cell - 011-24361666