

SARVA SHIKSHA MISSION

OBJECTIVES OF SSM

- ☞ All children to be enrolled in school by 2003
- ☞ All children to complete four years of primary schooling (class I to IV) by 2006
- ☞ All children to complete eight years of school (class I to VIII) by 2010
- ☞ Focus on elementary education of satisfactory quality
- ☞ Universal retention of all children up to the age of 14 years by 2010

Organizational set up of SSM at the District Level

➤ DISTRICT S.S.M COMMITTEE – The Policy Making Setup

1. Sabhadhipati – Chairman
 2. District Magistrate – Executive Vice-Chairman
 3. Chairman, DPSC – Vice-Chairman
 4. Karmadhyaksha, Siksha Sthayee Samit, HZP - Vice-Chairman
 5. DI of Schools (PE) –Member
 6. DI of Schools (SE) – Member
 7. DNO,SSK – Member
 8. DPO,SSM– Member-Secretary
 9. Dist. Programme Officer – Member
 10. Dist. Mass Education Officer – Member
- Other nominated Members

➤ EXECUTIVE SETUP

District Project Director - District Magistrate

District Project Officer Deputy Magistrate

2 Additional District Project Officers A.I of Schools

2 Deputy District Project Officers S.I of Schools

8 nos of Coordinators, 3 nos of Engineers, 8 nos of Clerical Staff and 3 nos of Gr-D staff

MAJOR INTERVENTIONS

PEDAGOGY

OBJECTIVE :

- To develop effective Teaching Learning Materials
- To improve **competency of teachers** for ensuring quality education
- To ensure **retention** through joyful learning
- **Behavioral improvement** & development of good qualities in children
- Improvement of **quality of learning**

STRATEGY :

- To select/form a **District Resource Group** with educationist, retired teachers, eminent persons associated with education
- To conduct **training** on Pedagogical issues for capacity building
- Continuous research works for finding/evolving new approach of teaching & learning
- To study level of learning of children(Baseline Assessment etc.), dropout rate & causes thereof, transition rate etc.

CIVIL WORKS

Civil Works Include The Following Broad –Based Activities :

- Construction of New School Building (NSB).
- Reconstruction of Dilapidated School Building.
- Construction of Circle Resource Centre (CLRC).
- Construction of Cluster Resource Centre (CRC) .
- Construction of Additional Class Room (ACR).
- Provision of Drinking Water & Toilet Facilities to schools.

ALTERNATIVE SCHOOLING

Centrality of community involvement / management in EGS & AIE interventions

- Conduct of micro planning / house to house survey exercise.
- Planning and locating EGS / AIE centers based on results of micro planning exercise.
- Selection of teacher

- Providing space, lighting, drinking water etc. for the learning centres
- Deciding the timing of the centres
- Overseeing the day-to-day running of the centres
- Motivation of parents etc.
- Payment of honorarium to the teacher
- Purchase of teaching-learning material and equipment for the centre.
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GIRLS' EDUCATION

The primary objective of UEE being universal enrolment, retention, imparting quality education & **abolition of gender discrimination**, problem of **retention** is becoming one of the major problem in abolition of gender discrimination. The following activities may be taken up for eradicating the bottle-necks :

- Separate toilet facility for girls through School Sanitation Programme
- Awareness campaign where girls attendance is poor
- Changing the attitude of teachers towards girl child in the class room
- Orientation of Resource Persons on girls' education at district level & CLRC level
- Orientation of Panchayat/ULB functionaries
- Orientation of VEC/WEC members, MC members of SSK, MTA members etc.
- Sensitization of teachers on girls' education
- Workshop with RPs on development of slogans, posters etc.
- Observation of World Women's Day

INTEGRATED EDUCATION FOR THE DISABLED

Universalisation of elementary education shall remain incomplete if disabled children are not included under the preview of the programme with proper care. The main objective of IED programme is to **evolve, demonstrate, evaluate and documentation of strategies** that facilitate UEE for children with disabilities.

INNOVATION

Innovation being a continuous process, experiments are required to be made regularly so that new district specific, area specific and action oriented research may be undertaken.

- **Special health check-up programme** for the children in primary and upper primary schools.
- **Computer education** in upper primary schools.
- **Text Book Grant** for girls and students of SC/ST community in UP schools.

- **Exposure visit** of District Team to take stock of different innovation activities taken up by other State / District.

PLANNING, RESEARCH & STUDIES, MONITORING AND MANAGEMENT INFORMATION SYSTEM

Planning is an important instrument of a management system for implementation of any programme. The following activities are being undertaken for collection of information and preparation of need based plan :-

- Micro – planning (Habitation Planning)
- School Photography & Survey
- School Cholo Karmasuchi & House – to – House Survey.
- School Readiness Programme for Primary Schools (assessment of underaged students)
- Upper Primary Database Development (including school photography)
- Base – line survey of upper primary schools.
- DISE Survey
- Preparation of Annual Work Plan & Budget

RESEARCH & STUDIES

- Since the objective of SSM is to open the door of elementary education to each eligible child as well as to check the drop out from schools and to provide them with quality education, it requires continuous scrutiny and evaluation of plans as well as formulating policies and solution of specific problems of the district.
- For this proper importance need to be attach to Research and Studies.

2) INSPECTION REPORT FOR 2006-07

☞ No inspection was done in 2006-07.

3) LAST YEAR'S INSPECTION REPORT AND FOLLOW UP ACTION

☞ NIL

4) MAINTENANCE OF GUARD FILE :

- ☞ Guard File maintained properly by this Section. Normally guideline received from State Project Office and various departments regarding administrative matter is maintained centrally and Interventionwise guard file maintained by the concerned Coordinator.

5) E-Governance and Computerisation :

- Implemented a computerized Database of all the Primary & Upper Primary Schools of this District.
- The database is used to generate different types of reports on Physical Infrastructure, Teacher Details, Enrolment Details etc. of all the above schools, which are used to make different strategies and to use different types of grants.
- The database updated every year for all the schools.
- Implemented a computerized database containing account details of all the Schools / VEC/WECS of this district. The database updates regularly and used to release all the grants release from this office.
- The department is totally computerized and all the computers are connected through intranet for sharing data with each other.
- Using Internet – E-mailing facility this department share different types of reports etc. with the State Office / other Government Office like Blocks.

6) STAFF TRAINING

SL.NO.	Sub-Activity details	Ph	RECEIVED DISTRICT LEVEL GENERAL TRAINING (y/n)	RECEIVED COMPUTER TRAINING
1	Research Co-ordinator	1	N	Yes
2	Co-ordinator for children with special needs	1	N	Yes
3	MIS-in-Charge	1	N	Yes
4	PMIS Co-ordinator	1	N	Yes
5	Pedagogy Co-ordinator	1	N	Yes
6	Co-ordinator for CM & AS	1	N	Yes
7	DSTM	2	N	N.A.
8	Programme Coordinator (Pedagogy)	1	N	Yes
9	DEO	2	N	Yes
10	Accountant	1	N	Yes
11	UDA (Cash)	1	N	Yes
12	UDA(General)	1	N	Yes

13	Technical Asst.	1	N	No
14	Gr. 'D' Staff (peon/Night Guard)	2	N	No
15	Field Jr. Engineer	8	N	N.A.
16	Gr.C staff in CLRCs	27	Y	Yes

7) INNOVATION IF ANY IN LAST YEAR 2006-07

Cohort Study

Cohort Study in school both primary and upper primary is conducting to find the following points.

- Promotion rate at each grade under Primary and Upper Primary Education.
- The percentage of students completing primary (I-IV) education and upper primary (V-VIII) and retained in school.
- Percentage of students dropped out within the period studies i.e. 5 years.
- Gender and social equity on the above issue.
- Other related issues.
- In the previous year this Cohort Study (Primary) has been contemplated basically as a Baseline Study. Children admitted in grade-I in 2000-2001 have been taken up as the starting Cohort. The proposed study has been based on surveys conducted in all primary schools of Howrah district. The objectives of the present study have been formulated as follows :

- 1) To estimate completion rate over the four years of primary education cycle for 2000-01 grade I children who have been completed gradually grade IV in the year 2004-2005.
- 2) To estimate Cohort dropout and repetition rates.
- 3) To assess gender and social gaps in completion, dropout and repetition rates.

The study does not attempt to ascertain the learning outcome of those children who are able to successfully complete the primary education cycle in four years.

8) CASE STUDY/SUCCESS STORY :

Annual Administrative Report- 2006-2007 (vide memo no. 323 (50))/RG dtd. 11/04/2007, from District Magistrate, Howrah.

Alternative Schooling

There are several habitations in the District which are still out of the coverage of formal primary education. There may be many such areas where formal primary school cannot be set up as per Govt. norms. Such areas are supposed to be provided with Alternative schools. In addition to this, alternative schools are also required for those categories of children for whom participating in formal schools may not be possible for various reasons.

Sishu Shiksha Karmasuchi / Madhyamik Shiksha Karmasuchi : - Alternative schooling system operates its activities under Alternative Schooling sector with the SSK of the Govt in the P&RD department. Pedagogical training to the SSS of SSK on teaching learning method, development and use of TLM, handling large size classroom to multi-grade teachings, etc., Orientation / Training / Sensitization of functionaries of management committees of SSK, VEC members, Panchayat functionaries, providing regular academic support to the SSKs, and Shishu Shiksha Sahayika through CLRCs, providing school grant to SSK and TLM grant to Shikhsa Sahayikas.

Bridge Course Study Centre : - As per provision for opening of formal / non-formal new schools in State norms or for setting up of EGS / AIE like schools in unserved habitations, we have opened 107 study centres with 2576 learners in the year 2006-2007. The evaluation process of 50 centres with 1253 learners will be examined last week of May'2007 and the mainstreamed process of those children is already started in block level.

Bridge Course study centres in Hindi & Urdu medium have been started at Bally Municipality and Howrah Municipal Corporation area with 500 students from March'2006.

9) AUDIT PARAS/COMPLIANCE

Replies to Auditors' Report, on SSA, Howrah for the year 2005-06.

Reply to the Auditors' Report on the Sarva Shiksha Abhiyan, Howrah, for the Financial Year 2005-06, as submitted by M/s C. Ghosh & Co. of 8/2, K.S. Roy Road, Kolkata-1 and forwarded by the State Project Office.

Page No.	Subject / Item	Reply to the Para wise Auditors' Report dt.27.10.06.
1	"Page Authorisation Certificate" required in Cash Book and in ledgers	Noted; Required certificates have been obtained from the District Project Officer, SSA, Howrah
2	Alterations, overwriting and use of white ink have been made in Cash Book	Noted; So far made in 2005-06 have been authorized by the signature of District Project Officer, SSA, Howrah

3	Entries in the Cash Book account was without detailed narration	Sub-activity codes for each transaction are mentioned in the Cash Book from which the types of transactions can be ascertained easily; Respective vouchers are available always.
4	Advances made to certain bodies/parties to wards IEC, IEDC, B/L/SL Grant has not supporting or fund utilization details.	Advances were made as per direction from the State Project Office and also the School Education Deptt. from time to time. Placement of fund is made for particular purpose; on the requisition of the payee concern as per administrative approval from time to time. Relevant files with approval, correspondences, etc. for adjustments of those funds, list of adjustments, will be shown to the next Auditor.
5	No control over the advances given specially for the Civil Works and no records of the old UCs	No. Any fund so far placed with the VECs/WECs / Managing Committees etc. are made through A/c Payee cheques / through the Banker, direct to the respective bank accounts, by transfer credit system since beginning of the project. Different officers are entrusted to monitor the Civil Works at different schools both primary and upper primary schools; Income and expenditure position/transactions are placed in the meeting of VECs, WECs of primary schools and of managing committees of upper primary schools for approval after scrutiny. The officers inspect the books of accounts, supervise the work of VECs/WECs/ Managing Committees regularly. By this time a considerable number of old pending UCs and statement of expenditures have been collected by special drive and those are being sorted out and arranged at this office Those will be shown to the next Auditor.
6	UCs regarding the other interventions is also not collected promptly.	After taking a special drive, a considerable number of UCs against the other interventions have been collected by this office; Those are being sorted out, arranged at this office and those will be shown to the next Auditor.

10) ADJUSTMENT OF ADVANCE

☞ This office has no transaction with Treasury. No advance thus has to be adjusted.

11-12) MAINTENANCE OF WORK DIARY BY STAFF & SPECIAL REMARKS IF ANY

The Sarva Shiksha Mission (SSM) runs in a project mode where more or less all the activities are done following an yearly calendar which is guided by the yearly academic calendar of the Primary and Upper Primary Education System of the District. The Coordinators coordinate the intervention-wise activities which are monthly monitored by the State Project

Office Here is a specific tour report proforma directed by the State Project Office (As enclosed) which is followed by all the coordinators when they visit schools and which is the main focus point of most of the tours of the coordinators.

Within the District Set up Weekly Review Meeting is organized on every Friday under the Chairmanship of the Addl District Magistrate where the progress is evaluated and future action is resolved.

Moreover, the District SSM Committee under the Chairmanship of the Sabhadhipati quarterly meets and guides the project office and monitors the activities.