Cabinet Secretariat

Govt of India

Applications are invited from the officers of the Central Government, for filling up following posts in an organization under Cabinet Secretariat on **deputation basis** as per details given below:-

Sl. No.	Name of the post along with Scale of Pay [Pay Band plus	Essential educational and other qualification required for deputation	Place of Posting	
	Grade Pay] & No. of Post		D III.	
1.	Deputy Director(G)	(a) Officers in the Central Government:-	Delhi	
	PB-4 plus Rs.8,700/-	i) holding analogous post on regular basis; or,		
	(Grade Pay)	ii) in the Pay Band-3 (Rs.15,600-39,100/-) plus Grade Pay	(with All India	
		of Rs.7,600/- with five years regular service in the grade	transfer liability)	
	No. of Post - 01	in Civilian Organisation; and,		
		b) Possessing two years experience of working in		
		Intelligence or Police or Army set up including experience		
		in establishment and administration.	- 11 - 11	
2.	Joint Deputy Director (G)	(a) Officers in the Central Government:-	Delhi, Tinsukia	
	PB-3 plus Rs.7,600/-	i) holding analogous posts on regular basis; or,	(Assam),	
	(Grade Pay)	ii) in the Pay Band-3 (Rs.15,600-39,100/-) plus Grade Pay	Cuttack	
	(Grade ray)	of Rs.6,600/- with five years regular service in the grade;	(Odisha)	
		and,	(34.5.14)	
	No. of Post - 02	b) Possessing minimum of two years experience of	(with All India	
		working in Intelligence or Police or Army set up including	transfer liability)	
		experience in establishment and administration.	i and interpretation in the state of the sta	
		OR		
1		Officers holding the rank of Lieutenant Colonel or		
		equivalent in defence organisations.		
3.	Deputy Director (IA)	Officers in the Central Government:-	Delhi .	
	PB-4 plus Rs.8,700/-	i) holding analogous post on regular basis in Central		
	(Grade Pay)	Government Civilian organizations; or,	(with All India	
	(Grade Pay)	ii) in the Pay Band-3 (Rs.15,600-39,100/-) plus Grade Pay	transfer liability)	
		of Rs.7,600/- with five years regular service in the grade.		
1	No. of Post - 02	_OR		
		Officers holding the rank of Brigadier or equivalent in		
·		defence organisations.		
		Essential qualification and experience for deputation		
		(i) Master's Degree in Science in Physics or Mathematics		
	· .	or Statistics or Computer Science or Computer		
		Applications or Geology or Geography or Remote		
		Sensing; or,		
		Bachelor's Degree in Engineering or Technology in		
		Computer Science or Electronics or Communications or		
	,	Electrical or Civil or Mechanical or Remote sensing		
		(ii) Institutionalised training and ten years experience in		
		Remote Sensing.		
4.	Joint Deputy Director (IA)	(a) Officers in the Central Government!-	Delhi	
T.	PB-3 plus Rs.7,600/-	i) holding analogous post in Civilian organization; or,		
		ii) in the Pay Band-3 (Rs.15,600-39,100/-) plus Grade Pay	(with All India	
	(Grade Pay)	of Rs.6,600/- with five years regular service in the grade.	transfer liability	
		OR	1	
	No. of Post - 01	Officers holding the rank of Lieutenant Colonel or	7:	
1		equivalent in defence organisations.		
1		Essential qualification and experience for deputation		
		(i) Master's Degree in Science in Physics or Mathematics		
		or Statistics or Computer Science or Computer		
		Applications or Geology or Geography or Remote		
		Sensing; or,		
		Bachelor's Degree in Engineering or Technology in		
		Computer Science or Electronics or Communications on		
- 1		Electrical or Civil or Mechanical or Remote sensing		
ì		Liberion of Civil of Michallica of Reliable Sensing	1	
		(ii) Institutionalised training and five years experience in	1	

5	Assistant Director (IA)	(a) Officers in the Central Government:-	Delhi
<i>d</i>	PB-3 plus Rs.6,600/-	i) holding analogous post in Civilian organization; or,	(with All India
	(Grade Pay)	ii) in the Pay Band-3 (Rs.15,600-39,100/-) plus Grade Pay of Rs.5,400/- with five years regular service in the grade.	(with All India transfer liability)
		of Rs.5,400/- with five years regular service in the grade.	transfer natinity)
	No. of post - 17	OR	
	•	Officers holding the rank of Major or equivalent in	
		defence organisations.	

6.	Senior Research Officer (IA) PB-3 plus Rs.5,400/- (Grade Pay)	Essential qualification and experience for deputation (i) Master's Degree in Science in Physics or Mathematics or Statistics or Computer Science or Computer Applications or Geology or Geography or Remote Sensing; or, Bachelor's Degree in Engineering or Technology in Computer Science or Electronics or Communications or Electrical or Civil or Mechanical or Remote sensing (ii) Institutionalised training and five years experience in Remote Sensing. (a) Officers in the Central Government:- i) holding analogous post in Civilian organization; or, ii) in the Pay Band-2 (Rs.9,300-34,800/-) plus Grade Pay of Rs.4,800/- with two years regular service in the grade.	Delhi (with All India transfer liability)
	No. of post - 01	OR Officers holding the rank of Lieutenant or equivalent in defence organisations. Essential qualification and experience for deputation (i) Master's Degree in Science in Physics or Mathematics or Statistics or Computer Science or Computer Applications or Geology or Geography or Remote	
		Sensing; or, (ii) Bachelor's Degree in Engineering or Technology in Computer Science or Electronics or Communications or Electrical or Civil or Mechanical or Remote sensing	
7.	Deputy Director (Tech)	Officers in the Central Government:-	Delhi, Cuttack
	PB-4 plus Rs.8,700/-	i) holding analogous post on regular basis in Civilian /	(Odisha),
	(Grade Pay)	Defence organization; or,	Tinsukia
	No. of post - 04	ii) in the Pay Band-3 (Rs.15,600-39,100/-) plus Grade Pay of Rs.7,600/- with five years regular service in the grade, with technical or research experience in Electronics or Radio Physics or Computer Science in the Central	(Assam) & Saharanpur (UP)
		Government or in a recognized University or technical institution and possessing the following educational qualifications:-	(with All India transfer liability)
		(a) Master's Degree in Physics with Electronics or Radio Physics or computer or Telecommunication or Solid State Science as a special subject from a recognized University;	
		or, (b) Degree in Engineering with Electronics or Telecommunication or Computer Science from a recognized University.	
8.	Joint Deputy Director (Tech) PB-3 plus Rs.7,600/- (Grade Pay)	Officers in the Central Government:- i) holding analogous post on regular basis in Civilian/Defence organization; or, ii) in the Pay Band-3 (Rs.15,600-39,100/-) plus Grade Pay of Rs.6,600/- with five years regular service in the grade,	Delhi, Cuttack (Odisha), Tinsukia (Assam) &
	No. of post - 06	with technical or research experience in Electronics or Radio Physics or Computer Science in the Central Government or in a recognized University or technical institution and possessing the following educational qualifications:- (i) Master's Degree in Physics with Electronics or Radio Physics or computer or Telecommunication or Solid State Science as a special subject from a recognized University; or, (ii) Degree in Engineering with Electronics or Telecommunication or Computer Science from a recognized University.	Saharanpur (UP) (with All India transfer liability)

9	Senior Field Officer (Tech)	Officers in the Central Government:-	Delhi, Cuttack	
1	PB-3 plus Rs.5,400/-	i) holding analogous post on regular basis in		i.
	(Grade Pay)	Civilian/Defence organization; or,	Timeulsia	
		ii) in the Pay Band-2 (Rs.9,300-34,800/-) plus Grade Pay		
	No. of post - 02	of Rs.4,800/- with two years regular service in the grade	(Assam) &	
		and possessing following educational qualification:-	Saharanpur (UP)	; I
		Master's Degree in Science with Electronics or Radio Physics or Telecommunications or Computer Science or	(with All India transfer liability)	

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		Information Technology or Master in Comput	or
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		Passed Graduate membership Examination of Institute of	\mathbf{f}
<u></u>		- Total office and Telecommunication Engine at the second	n
10	Part Cotton (Language)	Electronics and Communications or Computer Science. (a) Officers in the Central Government:-	
1	PB-4 plus Rs.8,700/-	i) holding analogous post on result is	Delhi
	(Grade Pay)	i) holding analogous post on regular basis in Civilian of Defence organization; or,	
		11) in the Pay Band-3 (Rs 15 600 20 100/)	(with All India
	No. of post - 01	of Rs.7,600/- with five years regular service in the grade.	transfer liability)
		(b) Educational qualifications:-	
		(i) Bachelor's Degree in Chinese, Urdu, Tibetan or Pushtu	.
		1 (1) 11 Davidolo S Degree with a Dinter	1
		Urdu, Tibetan or Pushtu Language from a recognised University or Institute.	
11.	Joint Donut D'		
	Joint Deputy Director	(a) Officers in the Central Government:-	C " 1
	(Language)	1) noiging analogous post on regular basis is on me	Cuttack
	PB-3 plus Rs.7,600/-	Organization or	(Odisha) &
ľ	(Grade Pay)	11) in the Pay Band-3 (Rs 15 600 30 100/)	Tinsukia
		1 10.0,000/- Willi live years regular comics in it	(Assam)
	No. of post - 02	1 (*) - voovooing life lollowing Admosticated 1.00	
		1 (1) Duomotot 3 Degree in Chinaga Hada, Tet	(with All India
1			transfer liability)
	v	(") A Dachelol S Degree with a Diminut	
<u> </u>		Urdu, Tibetan or Pushtu Language from a recognised University or Institute.	
2.	Assistant Director (Language)	(a) Officers in the Central Government:-	
	PB-3 plus Rs.6,600/-	i) holding analogous post on regular basis in Civilian or	Delhi & Cuttack
	(Grade Pay)		(Odisha)
		11) in the Pay Band-3 (Rs 15 600 30 100/)	
	No. of post - 02	of Rs.5,400/- with five years regular service in the grade;	(with All India
		1	transfer liability)
		(b) Possessing the following educational qualifications:-	
	₩		
		I VI DUVINUI S DEUTER WITH A DELLE COLLEGE	
	_	1 " 1 Tuotan Ul Fusilli Language trom	
. S	Senior Interpreter	· · · · · · · · · · · · · · · · ·	
	4	(a) Officers in the Central Government:-	Delhi
P	PB-3 plus Rs.5,400/-	- 7 "Olding analogous post on regular basis in Co. 11	
	Grade Pay)		with All India
'			ransfer liability)
N	Jo of nort 64	of Rs.4,800/- with two years regular service in the grade;	naumity)
11	lo. of post - 01		
		(b) Possessing the following educational qualifications:-	
		(i) Bachelor's Degree in Chinese, Urdu, Tibetan or Pushtu Language from a recognised University or Institute; or	,
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	,	Tiouni Ul Fushiii I anguaga franc	
100	ire Officer	University or Institute.	
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14.	Fire Officer PB-3 plus Rs.6,600/- (Grade Pay) No. of post - 01	Officers in the Central Government:- i) holding analogous posts on regular basis in Civilian organization; or, ii) in the Pay Band-3 (Rs.15,600-39,100/-) plus Grade Pay of Rs.5,400/- with five years regular service in the grade.	Delhi (with All India transfer liability)	
·		OR Officers holding the rank of Squadron Leader or Flight Lieutenant or equivalent in defence organisations.		

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		Essential qualification and experience for deputation	
1		1. Must have passed the Fire Service Course from a	1
		recognized institute.	
15	A seintent Fig. O.C.	2. Two years experience in Aviation Fire Fighting.	
13		Officers in the Central Government:-	Delhi, Cuttack
	PB-3 plus Rs.4,600/-	i) holding analogous posts on regular basis in Civilian	(Odisha) &
	(Grade Pay)	organization; or,	m
		ii) in the Pay Band-2 (Rs.9,300-34,800/-) plus Grade Pay	(Assam)
	No. of post - 02	of Rs.4,200/- with three years regular service in the grade.	(Assaiii)
		OR	(with All India
	-	<u>on</u>	transfer liability)
		Officers holding the rank of Warrant Officer or Junior	
		Warrant Officer or equivalent in defence organisations.	
		or equivalent in defence organisations.	
		Essential qualification and experience for deputation	
		1. Must have passed the Fire Service Course from a	
		recognized institute.	
1.0	Acid	2. Two years experience in Aviation Fire Fighting.	
16.	in the country	(a) Officers holding analogous posts on regular basis who	Delhi & Cuttack
	PB-3 plus Rs.6,600/-	have qualified subordinate Accounts Services	(Odisha)
	(Grade Pay)	examination; or,	(Odisila)
		(b) Officers who have qualified Subordinate Accounts	(with All India
	No. of post - 02	Services examination with five years of regular service in	transfer liability)
	_	the Pay Band-2 (Rs.9300-34,800/-) plus Grade Pay of	dansier hability)
17.	Accounts Officer	KS.5,400/	
•	PB-2 plus Rs.5,400/-	(i) Officers holding analogous posts on regular basis who	Tinsukia
	· ·	have qualified Subordinate Accounts Services	(Assam) and
	(Grade Pay)	examination; or,	Saharanpur (UP)
		(ii) Officers who have qualified Subordinate Accounts	Januarumpur (O1)
	No. of post - 02	Services examination with two years of regular service in	(with All India
)	Pay Band-2 (Rs.9,300-34,800/-) plus Grade Pay of Rs.4,800/	transfer liability)
18.	Assistant Accounts Officer	<u> </u>	indicated machiney)
	PB-2 plus Rs.4,800/-	a) Persons having passed Subordinate Accounts Services	Delhi, Cuttack
	(examination and holding analogous post in the Central	(Odisha),
	(Grade Pay)	Overment Civilian Organization: or	Tinsukia
		b) Officers having passed Subordinate Accounts Services	(Assam) &
-	No. of post - 09	examination with six years of regular service in pay band-	· '
j		2 (Rs.9,300-34,800) plus grade pay of Rs.4,200/	Saharanpur (UP)
1			(with All India
			transfer liability)
19.	Assistant Dima-4- (NY)	0.00	uansier hability)
17.	Assistant Director (Workshop)	Officers in the Central Government:-	Cuttack
	PB-3 plus Rs.6,600/-	1) holding analogous posts on regular basis in Civilian /	(Odisha)
	(Grade Pay)	Defence organization; or.	(Odișila)
-	N	ii) in the Pay Band-3 (Rs.15,600-39,100/-) plus Grade Pay	(with All India
	No. of post - 01	of Rs. 3,400/- with five years regular service in the grade	Transfer
	į	and possessing the following qualifications and	Liability)
			Liaumty)
		(a) Degree or Diploma in Automobile Engineering from a	
		recognized University or Institute; or, (b) Ten Years experience of	
		(b) Ten Years experience of working in motor vehicle workshop.	
20	Aggistant D' (T	··· OTAGITOP.	0

20.	Assistant Director (Legal) PB-3 plus Rs.6,600/- (Grade Pay) No. of post - 01	(a) Officers in the Central Government: i) holding analogous posts on regular basis in Civilian / Defence organization; or, ii) with five years regular service in the post in the Pay Band-3 (Rs.15,600-39,100/-) plus Grade Pay of Rs.5,400/- ; and, (b) Possessing the following educational qualifications and experience:- Bachelor's Degree of Law from a recognised University or equivalent with at least five years experience in legal matters in a supervisory capacity and having proficiency in dealing with the service matters involving legal issues	
21.	Senior Field Officer (Legal) PB-3 plus Rs.5,400/- (Grade Pay)	and handling of court or departmental enquiry cases. (a) Officers of the Central Government: i) holding analogous posts in the relevant field on regular basis in Civilian/Defence organization; or, ii) with two years regular service in the post in the Pay Band-2 (Rs.9,300-34,800/-) plus Grade Pay of Rs.4,800/-;	Delhi (with All India Transfer

/ 	No. of post - 01	and,	Liability)
1		(b) Possessing the following educational qualifications	
		and experience:-	
		Bachelor's Degree of Law from a recognised University	
		or equivalent with at least five years experience in legal	
		matters in a supervisory capacity and having proficiency	
		in dealing with the service matters involving legal issues	
		and handling of court or departmental enquiry cases.	
22.	Medical Officer	Officers of the Central Government departments holding	Saharanpur (UP)
	PB-3 plus Rs.5,400/-	analogous posts on regular basis and possessing the	7 24 AUT 12
	(Grade Pay)	following educational qualification:-	(with All India
		MBBS degree (Bachelor of Medicine and Bachelor of	Transfer
	No. of post - 01	Surgery) or equivalent degree from a college or institute	Liability)
100		recognized by Medical Council of India.	
23.	Library & Information Officer	Officers of the Central Government:-	Delhi
	PB-3 plus Rs.6,600/-	a) holding analogous posts in the relevant field on regular	
	(Grade Pay)	basis in Civilian organizations; and,	(with All India
		b) possessing the following educational qualifications and	Transfer
	No. of post - 01	experience:-	Liability)
	110. or post - or	(i) Master degree in Arts or Science or Commerce from a	•
		recognized university and Bachelor's Degree in Library	
		Science from a recognized university or institute.	
		(ii) seven years experience of working in the library.	

- 2. The officers on deputation will be eligible for 15% Security Allowance on the Pay in the Pay Band and Grade Pay along with other allowances as admissible to Central Government employees.
- 3. The department officers who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.
- 4. Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisations or department of the central government shall ordinarily not exceed three years.
- 5. The maximum age limit for deputation shall not exceed fifty-six years as on the closing date of receipt of applications.
- 6. The officers who are appointed on deputation can be posted anywhere in India as per requirement of the organisation. Numbers of posts may increase decrease.
- 7. The initial period of deputation of the officer from Central Government shall normally be three years which may be extended as per rules.
- 8. How to apply: Neatly filed applications typed or in own handwriting on A-4 size paper in proforma (placed as Annexure) should be forwarded on following address. The envelope should clearly mention on top "Application for Deputation for the post of (Name of Post)".

Assistant Director (Pers B)
Post Box No. 3003
Lodhi Road Post Office
New Delhi-110003

- 9. The last date of receipt of application is 45 days from the date of publication of the advertisement in the Employment News.
- 10. Attested copies of educational qualification, experience and other certificates should be enclosed with the application. Candidates however, will be required to produce original certificates for verification at the time of interview.
- 11. The applications in the proforma (placed at Annexure) may be forwarded through proper channel along with disciplinary / vigilance clearance / integrity certificate and attested copies of ACRs for the last 5 years. Application not in prescribed proforma will be summarily rejected.

Incomplete applications and those received late and/or without the requisite enclosures would be summarily rejected. No correspondence in this regard would be entertained. Canvassing in any form will disqualify the candidates.

Annexure

	JI AI	PLIED FOR								Affix recent passport size colo photograph duly attested
1.	Nan									attesteu
2.	Date	e of Birth (DD/N	/IM/Y	YYY)						<u> </u>
3.	Date	e of Retirement	in the	parent				·		
	orga	inization (DD/M	M/Y	YYY)						
4.	Pres	ent Address					 ,			
5.	Perr	nanent Address						`		
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	Sl.	Qualification	Yea	r of	Inst	(Starting W	ith the las	t degree till	high school or	matriculation level)
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10.	Detai	ls of employmen	t in c	hronologi	cal ord	ler				
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						<u> </u>		pay (as j	per 6 th CPC)	
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	of the	er you meet the post applied for	requ	irements		,				
13.	Addition	onal information	n, if a	ny,	 	-		·		<u> </u>
- 1	which ;	you would like t t of your suitab	o mei	ıtion in		,				
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4.	List of	enclosures attac	hed		 				<u>``</u>	
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