

**HQ BASE WORKSHOP GROUP EME****DIRECT RECRUITMENT IN GROUP 'C' POSTS**  
**IN THE CORPS OF ELECTRONICS AND MECHANICAL ENGINEERS**

1. Applications are invited as per format bearing Advertisement No published in the Employment News Paper by DAVP for direct recruitment from Indian Nationals for the under mentioned posts at the addresses mentioned against each posts.

Postal Address of the Establishment	Place of work	Posts	Vacancies					
			UR	SC	ST	OBC	Total	Including Reservation for
Officer-in-Charge DSW (A) C/o CQA (W) GCF PO Jabalpur-482001	Jabalpur, Madhya Pradesh	Draughtsman Grade – III	01	-	-	01	02	-
Post Box No 41, Commandant 506 Army Base Workshop EME, Jabalpur (Madhya Pradesh) Pin 482001	Jabalpur, Madhya Pradesh	Painter & Decorator	02	-	-	-	02	-
		Fireman	02	-	-	02	04	-
Commandant 507 Army Base Workshop EME, PO: ESD (Machinery) Kankinara, Dist : 24 Parganas (North) (West Bengal), Pin - 743124	Kankinara West Bengal	Draughtsman Grade – III	01	-	01	-	02	PH(OH)-1
		Vehicle Mechanic (Motor Vehicle)	-	01	-	-	01	PH(VH) -1
		Fireman	01	-	01	-	2	-
		Vendor	-	01	-	-	01	PH (HH)-1
Commandant 509 Army Base Workshop EME, Agra (Uttar Pradesh) PIN- 282001	Agra, Uttar Pradesh	Lower Division Clerk	01	-	-	-	01	-

Post Box No 30, 510 Army Base Workshop EME, Meerut Cantt, Uttar Pradesh, Pin - 250001	Meerut, Uttar Pradesh	Vehicle Mechanic (Motor Vehicle)	-	-	01	02	03	-
Commandant 512 Army Base Workshop EME, Kirkee, Pune (Maharashtra) Pin - 411003	Pune, Maharashtra	Vehicle Mechanic (Armored Fighting Vehicle)	03	-	01	02	06	ESM-1
		Fireman	02	-	-	-	02	-
		Labourer	22	04	07	11	44	PH(VH) -1 ESM - 5
		Messenger	-	-	-	01	01	-
		Searcher	-	-	-	01	01	-
Commandant 515 Army Base Workshop EME, Ulsoor, Bangalore (Karnataka) Pin - 560008	Bangalore, Karnataka	Fireman	02	-	-	-	02	-

**Abbreviations used :** PH (OH) – Physically Handicapped (Orthopedically Handicapped), PH (VH) – Physically Handicapped (Visually Handicapped), ESM – EX-Serviceman, Sports – Sportsman.

2. Minimum educational qualification, Experience and suitability for persons with disability are as under: -

S No	Posts	Qualifications	Suitable for persons with disability
(a)	Draughtsman Grade – III	(i) Matriculation or its equivalent (ii) Two years Diploma Certificate in Draughtsman ship (Mechanical) from an Industrial Training Institute or its equivalent from recognized institute. (iii) One year experience in an organization of repute.	OL, HH
(b)	Vehicle Mechanic (Armored Fighting Vehicle)	Intermediate (10+2) educational system or its equivalent with a certificate from a recognized Industrial training Institute or equivalent in the appropriate field or grade <b>OR</b> B.Sc or its equivalent with Physics, Chemistry and Mathematics <b>OR</b> Armed Forces Personnel or Ex-serviceman in the appropriate trade and grade I at minimum	OL, HH
(c)	Painter and Decorator	Certificate from a recognized Industrial Training Institute or equivalent in the appropriate field or grade	OL, HH
(d)	Vehicle Mechanic (Motor Vehicle)	<b>OR</b> Armed Forces Personnel or Ex-servicemen in the appropriate trade and grade III at minimum.	OL, LV, HH

(e)	Fireman	(i) Must have passed 10 <sup>th</sup> examination (ii) Must be physically fit and capable of performing strenuous duties and must have passed the test specified Para 6 below:	-
(f)	Lower Division Clerk	(i) 12 <sup>th</sup> class pass or equivalent qualification from a recognized Board or University. (ii) Should pass typewriting in English with a minimum speed of 35 words per minute or in Hindi with a minimum speed of 30 words per minute on computer (35 words per minute and 30 words per minutes correspond to 10500 KDPH/9000 KDPH on an average of 5 key depression for each word).	OA, OL, BL, B, LV, HH
(g)	Messenger	<u>Essential</u> : Matriculation or equivalent. <u>Desirable</u> : Training in basic and Refresher Courses in Home Guards and Civil Defence.	OA, OL, HH, B, LV
(h)	Labourer	Matriculation or equivalent <b>OR</b> Armed Forces Personnel or Ex-servicemen in the appropriate trade and grade III at minimum.	OA, BL, OL, LV, B
(j)	Searcher	Matriculation or equivalent.	OL, BL, HH
(k)	Vendor	Matriculation with six months experience in the trade.	OL, LV, HH

**Abbreviations used** : BLA- Both Legs and Arms, BA- Both Arms, OL – One Leg, BL- Both Legs, OA- One Arm, OAL- One Arm and One Leg, B- Blind, LV- Low Vision, H- Hearing, OH- Orthopedically Handicapped, CP- Cerebral Palsy, LC- Leprosy Cured, VH- Visually Handicapped, HH- Hearing Handicapped, MW- Muscular weakness and limited physical endurance.

3. **Pay Scale**

- (a) Posts at serial No. 2(a) to (b) - Pay Band-1 Rs 5200-20200 + Grade Pay Rs 2400/-
- (b) Posts at serial No 2(c) to 2(f) - Pay Band-1 Rs 5200-20200 + Grade Pay Rs 1900/-
- (c) Posts at serial No 2(g) to 2(k) - Pay Band-1 Rs 5200-20200 + Grade Pay Rs 1800/-

4. **Age limit** – 18 to 25 years

5. **Age relaxations** : In accordance with the orders issued by the Central Government from time to time.

6. Physical fitness test etc for Fireman post shall be as under

- (a) Height without shoes : 165 cms, provided that a concession of 2.5 cms in height shall be allowed for members of Scheduled Tribes.
- (b) Chest (un-expanded) : 81.5 cms
- (c) Chest (on-expansion) : 85 cms
- (d) Weight : 50 kgs (minimum)
- (e) Endurance Test :
  - (aa) Carrying a man (fireman list of 63.5 kgs to a distance of 183 meters within 96 seconds).
  - (ab) Clearing 2.7 meters wide ditch landing on both feet (long jumps).
  - (ac) Climbing 3 meters vertical rope using hands and feet.

7. Posts mentioned above are subject to all India transfer liability and Field service liability Rules.

8. Candidates to fwd application along with a self address envelope with postal stamp of Rs 5/- properly sealed in an envelope to **the address mentioned against the post applied for** through post. Candidates are requested to superscribed the words “**APPLICATION FOR THE POST OF \_\_\_\_\_**” on the top of the enveloped while sending the application form. Separate application is required for each post.

9. Last date for receipt of application is 21 days from the date of publication of the advertisement in the Employment News and 28 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State. Lahaul and Spiti Districts and Pangi Sub-Division of Chamba District of Himachal Pradesh Andaman and Nicobar Islands and Lakshadweep. First date of this advertisement in the Employment News will be taken into account for calculating 21/28 days. If closing date is on falls on holidays, then next working day will be taken as closing date.

10. The crucial date for determining the age limit shall be the normal closing date (i.e. 21 days) for receipt of application.

11. Original and a photocopy of the following Documents/ Certificates duly attested by a Gazetted Officer to be produced at the time of written test interview.

- (a) Matriculation certificate/ Municipality Birth certificate in support for date of birth.
- (b) Mark sheet of the educational qualification mentioned against the post applied.
- (c) ST/SC/OBC (Non creamy layer for OBC) certificate if applicable.
- (d) Physically handicapped certificate showing 40% and above disability issued by competent authority if applicable.
- (e) Discharge certificate in case of ex-serviceman.
- (f) NOC in original from their present employer / competent authority in case of Government Servant including serving Armed Forces Personnel if applicable.

**Note : Photocopy/ Original certificate should not be sent with the application. These should be produced only at the time of written test/ interview.**

12. Incomplete/illegible/ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only eligible candidates will be called for the written examination provided a self-addressed envelope with postal stamp of Rs 5/- is enclosed with the application form.

13. Merely fulfilling the basic selection criterion does not automatically entitle a person to be called for test/interview.

14. Applicants will be shortlisted on the basis of percentage of marks obtained in the examination for essential qualification.

15. The number of vacancies is subject to change. Further, the employer has the right to cancel or modify this notification without assigning any reason thereof.

16. Canvassing in any form shall disqualify the candidate. No enquiry or correspondence will be entertained.

17. Written test will be objective type for 150 marks and the syllabus will be of minimum qualification prescribed for each post at para 2 above. Candidates for practical/ interview will be 10 times the number of vacancies in each category based on written examination.

18. No TA/DA is admissible. Exam may be for 02 to 03 days or more. Candidates will make their own arrangement for lodging/Boarding during the written test/interview.

19. The decision of appointing authority regarding selection/ rejection will be final.

20. The recruitment process can be cancelled/ postponed/ suspended/ terminated without any prior notice/ assigning any reasons at any stage.

21. Applications without DAVP advertisement reference no will not be accepted.

22. Written examination for each group of trades mentioned below to be conducted at same date & time at all examination centres. Date of examination for each group of trades will be intimated through admit card.

Group- I - Messenger, Searcher & Vendor

Group- II - Labourer & Fireman

Group- III - Vehicle Mechanic (Motor Vehicle), Vehicle Mechanic (Armored Fighting Vehicle) & Painter and Decorator

Group- IV - Draughtsman Grade – III & Lower Division Clerk

**APPLICATION FORM**  
**(Reference Advertisement No. - davp 10103/11/\_\_\_\_\_/1213)**

1. Post applied for : \_\_\_\_\_
2. Name in the candidate : \_\_\_\_\_
3. Father's /Husband Name : \_\_\_\_\_
4. Date of Birth : 

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Affix latest pass  
port size  
photograph duly  
attested by a  
Gazetted officer

D D / M M / Y Y Y Y

Correspondence address:

Permanent home address :

7. Category (SC/ST/OBC/Gen): \_\_\_\_\_ 8. Nationality: \_\_\_\_\_
9. Sub Category (PH/ESM/Sports) : \_\_\_\_\_
10. Qualifications:  
(i) Educational

Name of examination	Percentage of marks obtained	Grade/Division

(ii) Experience : \_\_\_\_\_

Certified that the particulars mentioned in the application form are correct and true to the best of my knowledge and belief. If found false at any stage my service may be terminated without notice.

Place :

Date: \_\_\_\_\_ (Signature of the applicant)

**ACKNOWLEDGEMENT/ADMISSION CARD**

1. Post applied for : \_\_\_\_\_
2. Name of candidate : \_\_\_\_\_
3. Signature of candidate : \_\_\_\_\_

Affix latest pass  
port size  
photograph duly  
attested by a  
Gazetted officer

**(For official use only)**

4. Your application is hereby accepted.
5. Index No: \_\_\_\_\_
6. Written test (a) Date \_\_\_\_\_ (b) Time \_\_\_\_\_  
(c) Place \_\_\_\_\_

Note:- Candidate to bring original documents in support of information submitted in the application on the date of written examination. Mobile phone not allowed in defence area.

Davp10103/11/0033/1213

