

GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
KIRKEE CANTONMENT BOARD
17 Field Marshal Cariappa Marg, Khadki Pune- 411 003

Applications are invited in prescribed format from Indian nationals only for the posts as mentioned below in office of Kirkee Cantonment Board, Pune -3. The eligibility conditions, vacancy, positions and other details are as follows:

Name of the post and pay scale	Gen (UR)	ST	OBC	Essential Educational Qualifications
Junior Clerk PB1:5200-20200 G.P.1900	03	-	02	1. Minimum.H.S.C(XII) i.e.(10+2 Intermediate) or equivalent 2. MS-CIT completed and 3.Certificate of English Typewriting of 30 w.p.m. Both above 2 & 3 from Govt. recognized institute
Peon -1S: 4440-7740 G P: 1300	01	-	-	VII passed.
Safaikarmchari -1S: 4440-7740 GP: 1300	07	02	05	IV passed.

Note: Gen-General, ST- Schedule Tribe, OBC-Other Backward Class.

2. AGE LIMITS: From 18 years to 25 years of age for UR Candidates as on 20.07.2015.

3. **AGE RELAXATION**

- (i) Upper age limit is relaxable by 05 years for ST and 03 years for OBC candidates.
 - (ii) Departmental Candidates with 03 years continuous service can apply upto age of 40 years.
Additional relaxation as per (i) above will be available to Candidates belonging to OBC & ST category.
 - (iii) Those working in Government Establishment, Public Sector under taking, Autonomous Body should apply through proper channel.
4. There will be written test /skill test/interview at Kirkee Cantonment.
5. The closing date of Receipt of Application will be 30 days from the date of publication in the Employment News. If the Closing date falls on Sunday or Holiday, then the next working day will be taken as closing date of Receipt of Application. Candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Laddakh, Sub Division of Jammu & Kashmir states Lahaul and Spiti, District of Panji and Sub Division of Himachal Pradesh, Andaman, and Nicobar Islands and Lakshadweep are given two weeks extra time to submit the application. The application duly filled has to be sent to the Chief Executive Officer, Kirkee Cantonment Board, 17, Field Marshal Cariappa Marg, Khadki Pune- 411 003 (Maharashtra).
6. Eligible Candidates will be called to appear for written test /skill test & interview and Date, time, venue of the written /skill test will be separately intimated to the candidates also displayed on official website of Kirkee Cantonment Board i.e. www.cbkirkee.org.in. Candidate in their interest can check the details on above mentioned website. **No TA/DA will be paid.**
7. The application in prescribed proforma only, be sent by ordinary post only at address given.
8. Candidates are advised to remit Rs.50/- by Demand Draft/Postal order in favour of Chief Executive Officer, Kirkee Cantonment Board payable at Kirkee, Pune. Fees is exempted for ST/OBC and Women Candidates.
9. Two self addressed envelopes of size 10cms X 22 cms affixed with Rs. 10/- postal stamp each required to be attached along with the application.
10. Two passport size photographs duly self attested (one is to affix on the form and other to be enclosed with the application).
11. Incomplete application without relevant documents, fees (if applicable) signature or received after due date will be summarily rejected. ***Demand Draft/Postal order of rejected applications will not be refunded.*** You will have to bring certificates in original at the time of skill test/interview.

12. A Candidate desires to apply for more than one post , should submit separate forms & fees.
13. Application form is printed below. Application form can be downloaded from the website of Kirkee Cantonment Board i.e. www.cbkirkee.org.in

KIRKEE CANTONMENT BOARD

Affix your recent
passport size
Photograph duly
self attested

3. Date of Birth(dd/mm/yyyy) :-
(Attested copy of Matriculation / School Leaving certificate to be enclosed)

5. Academic Qualification (Self Attested Copies of certificates)

6. Whether belongs to **General/ST/OBC**
(Tick any one appropriate category)
(Self attested copies of certificates to be enclosed as applicable for **EMPLOYMENT IN CENTRAL GOVT** along with non-creamy layer certificate wherever applicable. See Proforma A, B and C)

7.(a) Present Postal Address for Correspondence with Pin Code (in capital letters

(b) Permanent Address with Pin Code (in capital letters):-

(c) Contact Telephone/Mobile No. :-
(with STD code)

8. Email address:-

[illegible]

I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect, or ineligibility being detected before or after the written test/interview, my candidature will stand automatically cancelled. I understand that in case I do not submit requisite documents or give incomplete information, my application form would be summarily rejected without any correspondence.

Place :-

Date :-

Application for the post of “Jr. Clerk / Peon / Safai Karmachari”
(Please Read the instruction carefully and fill the application accordingly Any deviation
from the instructions will disqualify the
candidature)

Affix your recent

Affix your recent
passport size
Photograph duly
self attested

[illegible]

9. Details of DD/Pay order for Rs 50/- from any Nationalized Bank:-
(drawn in favour of Chief Executive Officer, Cantonment Board, Kirkee payable at Pune)

[illegible]

I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect, or ineligibility being detected before or after the written test/interview, my candidature will stand automatically cancelled. I understand that in case I do not submit requisite documents or give incomplete information, my application form would be summarily rejected without any correspondence.

I have read and understood the instructions given along with this application form uploaded on website: **www.cbkirkee.org.in** and agree to abide by the same.

Date :-

(Signature of the Candidate)